



**Minutes**  
**Moretown Development Review Board**  
**Thursday, June 13, 2024**

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The meeting was held in person at the Moretown Town Office and online via Zoom.

**Members Present:** Paula Mastroberardino-Woods (Vice-Chair), Jim O'Neill, Craig Oshkello, Greg Nagurney, John Riley (Chair)

**Staff Present:** Carol Chamberlin, Zoning Administrator

**Others Present:** None

John Riley called the meeting to order at 6:30 pm

**Application #24-07CU:** Conditional Use Application by Bennett Holmes/Kelly Brook Forest LLC to construct a bridge for access to property on Ward Brook Road. (Parcel ID 04-012.000) per Sections 5.2 and 5.3 of the Moretown Zoning and Subdivision Regulations.

Mr. Holmes had requested a continuance to provide time for engineering plans to be refined to satisfy the Floodplain Management requirements.

**MOTION:** *Mr. Riley made a motion to continue this hearing until June 27, 2024 at 6:00 pm. The motion was seconded by Mr. O'Neill and passed unanimously.*

**Request for Subdivision Review DRB Waiver**

Information related to the statutory allowances for Subdivision Review by Administrative Officers was reviewed. The materials related to the proposed subdivision were then reviewed to determine if this application was suitable for a waiver to be granted.

Board members noted the preferred width of 30' for road ROWs such as this proposal will require.

**MOTION:** *Mr. Riley made a motion that the Board approve a waiver of subdivision review of the proposed two-lot subdivision on the understanding that the Administrative Officer will conduct the appropriate review and issue the subdivision permit if the proposal is in compliance. The motion was seconded by Ms. Mastroberardino-Woods and passed unanimously.*

**Other Business**

Inquiries which Ms. Chamberlin had received regarding development in the floodplain were discussed. The upcoming schedule and Board members' July availability was reviewed.

**Adjournment**

The meeting adjourned at 7:35 pm.

Respectfully submitted,  
Carol Chamberlin, ZA