



**Minutes**  
**Moretown Legal Trail and Class 4 Road (LTC4R) Committee**  
**Wednesday, May 8, 2024**  
**-Draft-**

The meeting was held in person at the Moretown Town Office and online via Zoom.

**Members Present:** Martin Cameron, Paula Mastroberardino-Woods (Chair), Colin Nohl, Craig Oshkello, Bob Sargent, John Schmeltzer, Dave Stapleton, Callie Streeter (Vice-Chair)

**Staff Present:** Carol Chamberlin, Zoning Administrator

**Others Present:** Travis Blodgett, Deb Sargent

The meeting was called to order at 6:00 pm.

**Approval of Minutes**

Travis pointed out that the Minutes of April 24 had not been posted to the web site, and so it was decided to not review/approve them until the next meeting.

**Continue to review, discuss, and draft updates to the Moretown Class 4 Roads and Trails Policy:**

Paula had provided an updated version of the draft policy, which was reviewed by those present.

The following was agreed upon:

- The group responsible for reviewing changes to either road classifications or inclusion in Group A/B determinations will be named and defined (potentially in a 'definitions' section of the Policy), and then referred to by name when mentioned elsewhere in the Policy.
- Other documentation referred to should be linked to but not quoted, as the original document may be amended.
- All references to trails will be included in the text as 'Legal Trails.'
- The text included in the Maintenance section of the draft policy, noted in orange, will be included in recommendations to the Selectboard for addition to the Maintenance Application/Permit; some notations of grammar corrections to that form will also be provided.

- Removal of the paragraph of text in the Maintenance section of the draft which begins with 'Plowing by private parties...' Martin noted that this would not be enforced, and so it was decided to remove the language.
- Periodic bridge and culvert review will be for all Class 4 roads, not just those in Group A.
- In Section 5 – Control, the phrase 'during mud and snow season' will be removed from item b.
- Language regarding repair of road damage by overweight vehicles should be added to the associated permit.

Other points raised during the meeting included:

- Martin confirmed that some Class 4 roads contain both Group A and Group B sections
- The annual review of Class 4 road groupings is important, although it has not taken place in recent years
  - Some B group road sections are maintained due to being upgraded significantly through the use of grant funds
- How to make use of the web site to provide guidance for property buyers should be discussed further
- Some of the later sections proposed for addition should possibly be included simply as links to the existing information

There was some discussion of the links and language included in the New Development/New Structure section of the draft Policy (Section 6), with the group agreeing that the Policy is not a likely reference point for those planning to develop a parcel. Paula offered to draft some changes based on the conversation, moving Section 6 to the end of the document in order to include the suggested links, and composing language regarding information on development on LTC4 roads, pointing to the relevant section(s) of the Town Plan.

Travis requested that Public Comment time be available at the beginning of the next Committee meeting, as he would like 2.5 minutes to speak at that point.

### **Adjournment**

The meeting adjourned at 7:37 pm.

Respectfully submitted,

Carol Chamberlin, ZA